

NOTICE TO OFFERORS

IFB D26-121

INVITATION FOR BIDS to support round-trip and inter-site travel for participants attending the annual, one-day Educational Leadership Institute (ELI) Conference for the Hawaii State Department of Education Leadership Institute in accordance with IFB D226-121 will be received through the State of Hawaii eProcurement System (HlePRO) at <https://hiepro.ehawaii.gov/welcome.html> until **4:30 p.m., Hawaii Standard Time (HST) on MAY 04, 2026**, or as amended. Offers received after the established time and date will not be accepted.

Offers shall be completed in accordance with the solicitation instructions and addenda, if any. Inquiries regarding HlePRO may be directed to the STATE, Department of Education Procurement and Contracts Branch (PCB) at telephone 808-675-0130. Inquiries regarding the solicitation may be directed to the Procurement and Contracts Support Specialist listed in the solicitation.

The STATE, Department of Education is utilizing the HlePRO to solicit bids for this service electronically. Offerors interested in responding to this electronic solicitation must be registered on HlePRO.

Registration is free. To register, visit the following link:

https://hiepro.ehawaii.gov/videos/video/vendor_registration.html.

Reference the Vendor Quick Reference Guide for additional information at

<https://hiepro.ehawaii.gov/static-resources/VendorQuickReferenceGuide.pdf>.

Offerors are required to submit bid prices electronically through HlePRO. All bid prices shall be inclusive of all state and local taxes and other applicable fees.

Keith T. Hayashi
SUPERINTENDENT

Procurement Notice Posted: APRIL 17, 2026